

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2022 12 – Preliminary Engineering Design for the Two-Way Conversion of Linden Street between Fairview Street and Church Street

TO: City Council, all members, and Council Solicitor

FROM: Michael Alkhal, P.E., Director of Public Works

DATE: March 30, 2022

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

_____ The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

_____ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

 X The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project.

- Is the contract appropriation or price increase included in this year's budget? X yes ___no
- Identify contract funding sources (general fund, grants, loans, etc.....):

69000-66002 – Isolated Intersections

- The name and address of the recommended Professional Service Provider are:

Earl W. Armitage, III, PE (via email)
Pennonni Associates, Inc.
2041 Avenue C, Suite 100
Bethlehem, PA 18017

- Term of contract or estimated completion date, subject to standard extensions:

July 29, 2022

- Description of project or scope of services to be provided:

The City of Bethlehem is looking to convert Linden Street to two-way traffic as part of an effort to increase multimodal transportation and create safer, pedestrian friendly streets throughout the City. This project will include the evaluation of converting the roadway to two-way traffic (including the signals along this stretch), and completing a preliminary engineering design to detail the improvements needed as well as an engineering opinion cost for the final design, permitting, and construction of the project.


- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$24,163.60

- Number of renewal term options and duration of each renewal, if any: N/A
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised: N/A
- Reasons for recommendation of Administration and Council approval of contract:

The City solicited four (4) and received three (3) proposals from engineering firms and after a thorough review, selected Pennoni Associates, Inc. Pennoni not only had the lowest fee proposal, but they recently completed similar conversion projects in the City of Easton. The City has also worked with Pennoni on various other traffic projects and are confident in their qualifications/abilities to successfully complete this project.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: 
Title: Director of Public Works

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller
Project Manager
Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated

1. Name of Contractor: Pennoni Associates, Inc.
2. Project or Contract Reference: 2022 12 – Preliminary Engineering Design for the Two-Way Conversion of Linden Street Between Fairview Street and Church Street

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20____.

President of Council

ATTEST:

City Clerk